



AGENDA
NSCAPCD Board of Directors
Monday, January 30, 2017 at 6:00 PM
401 Grove Street, Healdsburg, CA 95448

***** NOTE: MEETING LOCATION CHANGE *****

The Northern Sonoma County Air Pollution Control District (NSCAPCD) Board of Directors, hereafter will no longer meet in Santa Rosa at the Sonoma County Board of Supervisors Chambers. The Monday, January 30, 2017 meeting will be held at the Healdsburg City Council Chambers located at 401 Grove Street, Healdsburg, CA 95448. Following meeting locations TBD.

1. **Call to Order:** *The Air Pollution Control Officer will facilitate the meeting as the newly-expanded Board has yet to meet to nominate a Chair and Vice-chair. The Board will do so before the conclusion of this meeting.*

2. **Flag Salute**

3. **Roll Call / Determination of a Quorum**

4. **Public Comment**

Any person desiring to address the Board on any item not on the agenda, which is within the jurisdiction of the Board, may do so at this time. No action will be taken on any issue not currently on the agenda.

5. **Air Pollution Control Officer Introduction of District and Newly-expanded Board of Directors.**

This is an information item for the Air Pollution Control Officer (APCO) to provide an overview of the newly-expanded Board of Directors to include three City Council members and two County Supervisors. The APCO will introduce the Board Members and describe the necessary business items that require Board action in support of the newly-expanded Board. Primary district functions, staff, partners and other information will be provided. No action will be taken.

6. **Action Item: Approve Hallmark Documents for District**

a. **Adopt Proposed Bylaws for Expanded Multi-Agency Board of Directors.**

District staff have prepared a set of bylaws that describe Board composition and officers, meeting frequency and protocols, and other items related to the functioning of the District.

- b. **Adopt Resolution 17-01, which will appoint Board Chair and Vice Chair.**
- c. **Adopt Resolution 17-02, which will establish the meeting dates for 2017 and January of 2018 as required within the bylaws, including the location for the meetings and the time of the day at which they will occur.**

Recommended Actions: Adopt the bylaws and the two associated resolutions, with any changes requested by the Board.

7. Action Item: Authorize Agreement between County of Sonoma and NSCAPCD.

The Agreement presented outlines the relationship between the District and the County of Sonoma. The main components of the Document include fiscal management services, including insurance services, and Personnel services. The Agreement defines important details about the employment of District staff who are ex-officio employees of the County. Other details about County asset inventory and other interactions with the County are also described.

Recommended Actions: Authorize Agreement and request the APCO to forward the document to the Sonoma County Board of Supervisors for their authorization, with any changes requested by the Board.

8. Air Pollution Control Officer Report

The APCO will report to the Board on topics for the upcoming meetings in 2017, including the March meeting that will discuss District regulation amendments required to support the State Implementation Plan; a potential legal services contract; and preparation for the District's unique two-step budget process.

9. Meeting Adjournment

Northern Sonoma County Air Pollution Control District is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you require disability-related modifications or accommodations, please contact the Clerk of the Board. All requests must be in writing and must be received by the Clerk five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

Materials related to this meeting which are provided to Board members after distribution of the meeting packet are available for public inspection during business hours at the Air Pollution Control District office at 150 Matheson St, Healdsburg, CA 95448.

District Office Telephone: (707) 433-5911