



NORTHERN
SONOMA COUNTY

Air Pollution Control District

A G E N D A

NSCAPCD Board of Directors

Thursday, October 26 at 10:00 AM

District Office

150 Matheson St.

Healdsburg, CA 95448

The October 26, 2023, Board meeting will be an in-person meeting at the NSCAPCD District Office located at 150 Matheson St. in Healdsburg.

THE PUBLIC CAN WATCH OR LISTEN TO THE BOARD MEETING USING ONE OF THE FOLLOWING METHODS:

- Join the Zoom meeting: use your computer, tablet, or smartphone. Go to: <https://us02web.zoom.us/j/88352899933>.
- Call-in and listen to the meeting. Dial: **1 669 900 6833**. Enter meeting ID: **883 5289 9933**.
- Attend in-person. Members of the public are encouraged to attend virtually but may attend in person at the District office at 150 Matheson Street.

THE PUBLIC CAN COMMENT PRIOR TO THE BOARD MEETING:

- Voice recorded public comment: To submit public comment via recorded message, please call **707-565-7124** by 5pm Wednesday, October 25th. State your name and the item number(s) on which you wish to speak. The recordings will be limited to two minutes. These comments may be played at the appropriate time during the board meeting.
- Email public comment: To submit an emailed public comment to the Board please email **lan.Maurer@sonoma-county.org** and provide your name, the agenda item on which you wish to speak, and your comment. These comments will be emailed to all Board members and can be provided anytime leading up to and throughout the meeting.

THE PUBLIC CAN COMMENT DURING THE BOARD MEETING:

- Comment using Zoom: Members of the public who join the Zoom meeting, either through the Zoom app or by calling in, will be able to provide live public comment at specific points throughout the meeting.
- Email public comment: One may also email public comment to **lan.Maurer@sonoma-county.org** throughout the meeting. All emailed public comments will be forwarded to all Board Members.
- Attend in-person. Members of the public are encouraged to attend virtually but may attend in person at the District Office at 150 Matheson Street.

DISABLED ACCOMMODATION:

- If you have a disability which requires an accommodation or an alternative format to assist you in observing and commenting on this meeting, please contact the Clerk of the Board at **(707) 565-7124** or by email **lan.Maurer@sonoma-county.org** by 12pm Wednesday, October 25th to ensure arrangements for accommodation.

Call to Order

Statement of Meeting Procedures. Welcome to the Northern Sonoma County Air Pollution Control District's ("NSCAPCD" or "District") Board of Directors meeting. If you wish to speak on an issue not appearing on the agenda, you may do so during the public comment period. However, please note that the Board is not permitted to take action on topics addressed under public comment. All items that are listed on the agenda will be open for public comments before final action is taken. The Board requests that you state your name and association for the record before you speak. Be aware that there is a 5-minute time limit per speaker, and the Chairperson has the discretion to limit the total discussion time on any item. Please place all cell phones in silent mode. Thank you for your participation and cooperation.

[5] **Flag Salute / Roll Call / Determination of a Quorum**

[5] **Approval of Minutes:** August 24, 2023, Regular meeting.

Public Comment: Any person desiring to address the Board on any item not on the agenda, which is within the jurisdiction of the Board, may do so at this time. No action will be taken on any issue not currently on the agenda.

REGULAR CALENDAR

[15] **1. Action Item: Appoint Hearing Board Members.** California Health and Safety Code §40800 requires the District to maintain five members on its Hearing Board. Appointments are for a three-year term. Previous appointments ended their term and four members have offered to be re-appointed for another term and one new member is recommended. Applications for membership have been collected by District staff and will be presented for the Board's consideration.

[20] **2. Action Item: New District Position.** The APCO proposes the creation of one new full-time employee (FTE) in the job class of "District Analyst" under the District's budget. The new position would assist with District administration; provide grant support and help expand grant opportunities; and assist with industry emissions reporting required by the California Air Resources Board and the Environmental Protection Agency. This position addition would

bring the District total to seven FTEs and would require Board approval by vote. The District has funds for the position and the new hire would likely start at the end of the fiscal year.

- [20] 3. **Action Item: Office Space Lease.** The APCO seeks Board direction and approval by vote to enter into a long-term office lease agreement, pending confirmation of agreeable final lease terms as outlined under a District Letter of Intent and lease contract review and approval by District counsel. The lease agreement would offer a cost savings to the District with a long term.

- [15] 4. **Information Item: Potential Development of Ad-hoc Committee.** Discussion regarding formation of an ad-hoc committee to discuss the District's unique territorial boundaries and their air quality planning implications.

- [10] 5. **Information item: APCO Report-out.** APCO Presentation of recent District activities and administration.

- [15] 6. **Information Item: Board Member Announcements.** Board Members may report on their activities at this time.

Meeting Adjournment

Northern Sonoma County Air Pollution Control District is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you require disability-related modifications or accommodations, please contact the Clerk of the Board. All requests must be in writing and must be received by the Clerk five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

Materials related to this meeting which are provided to Board members after distribution of the meeting packet are available for public inspection during business hours at the Air Pollution Control District office at 150 Matheson St, Healdsburg, CA 95448. District Office Telephone: (707) 433-5911.